



A circular economy system for multi-source biomass conversion to added value products

Deliverable F.1.1: Minutes of the kick-off meeting

Action F: Project management by NTUA
Activity F.1.1: Project Management and coordination

November 2019

Coordinating Beneficiary:



NATIONAL TECHNICAL
UNIVERSITY OF ATHENS (NTUA)

BENEFICIARIES



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LIFE18 CCM/GR/001180

Background

This deliverable entitled: *“Minutes of the KICK-OFF meeting”*, was produced under co-finance of the European financial instrument for the Environment (LIFE+) as the first Deliverable (F.1.1) of Action F of the Project “CIRCforBIO” (LIFE18 CCM/GR/001180) during the implementation of Activity F.1.1. on the “Project management and coordination”.

This deliverable summarises the main issues presented and discussed during the kick-off meeting which took place at the Central Library of NTUA, on the 1st of November of 2019.

Acknowledgements

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Disclaimer

The information included herein is legal and true to the best possible knowledge of the authors, as it is the product of the utilization and synthesis of the referenced sources, for which the authors cannot be held accountable.

Note:

Deliverable F.1.1 encompasses issues related to the kick-off meeting.

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Abbreviations and Acronyms

NTUA	National Technical University of Athens
LAVRIO	Municipality of Lavreotiki
SEVT	Federation of Hellenic Food Industries
UNIVR	Universita degli studi di Verona
HELPE	Hellenic Petroleum S.A.
SATISTICA	SATISTICA LTD.
NEVIS	Novel Environmental Solutions S.A.
ENVIRECO	Envireco Consulting S.A.

Summary

The kick-off meeting of the project LIFE CIRCforBIO took place on the 1st of November of 2019, at the Central Library of the coordinating beneficiary, NTUA.

After the opening speech by Prof. Maria Loizidou all beneficiaries resented themselves focusing on the relevance of their know-how to the objectives of the project LIFE CIRCforBIO.

Following, Dr Dimitris Malamis from the coordinating beneficiary NTUA, gave a detailed presentation of the project. He described all the actions, the objectives of each Action, he corrected some clerical mistakes made during the writing of the proposal and lastly he allocated responsibilities of each partner for the initial six months of the project.

All Committees, foreseen, by the Grant Agreement, to be formulated during the kick-off meeting, namely the Management, the Administrative and the Technical Committee were formulated.

Finally, guidance and consulting regarding financial issues were given by Dr Kostas Mousatakas, from NTUA, and technical issues were briefly discussed among the involved beneficiaries in the technical Actions.